

Job Overview:

Electrical Project Managers

Job Title: Electrical Project Manager	Location: Site-based	Company: Gratte Brothers Limited (GBL)
Reporting to: Operations Director	Key Stakeholders: Clients, Design Team, GBL Team	

Job Purpose:

Gratte Brothers Ltd has a number of opportunities for Electrical Project Managers to join our team.

As a Project Manager, you will professionally oversee the day-to-day management of projects, ensuring they are delivered on time, to budget, and exceed the expectation of the client. The projects range in value and are based in the Slough area. The role will be predominately site based, with some travel to Head Office required.

Key Areas of Responsibility:

- Lead team meetings to engage, motivate, and improve performance.
- Report aspects of the project to Clients, Directors, and any other relevant stakeholder.
- Liaise with Gratte Brothers Design & Coordination team to ensure the delivery of design/working drawings, and capture any additional cost, programme delay, or external influence that may affect production.
- Delegate activities within the GBL Project Team, while still managing to build strong working relationships.
- Management of the Procurement Process.
- Promote and drive health and safety.
- Manage installation and commissioning activities.
- Handover documentation.
- Managing and controlling sub-contractors.
- Cost control, while liaising with project surveyor to produce monthly PFR reports.
- Quality control.
- Risk control (programme and commercial).
- Build and maintain relationships with clients, while promoting and demonstrating Gratte Brothers values.

This is a broad overview of the position and does not encompass all aspects of the role.

Knowledge & Experience

- Previous Project Management experience is a must-have.
- Demonstrable experience carrying packages from technical submittal to commissioning stages.
- Must have experience working within the data centre sector.
- Experience working on-site five days per week.

Attributes & Skills

- Proactive and self-motivated.
- Able to communicate at all levels.
- Approachable and polite.
- Client focussed.
- Good leadership skills.
- Good problem solving and dispute resolution skills.

Qualifications

- GCSE or equivalent in English and Maths.
- HNC/HND or a BTEC in Electrical/Mechanical Engineering or equivalent.
- CSCS card holder.
- Proficient user of Microsoft Office (desirable).
- Circa 5 years of project engineering experience (desirable).
- Use of ASTA for programming (desirable).