

Job Overview:

Electrical Project Manager

Job Title: Electrical Project Manager	Location: Site-based	Company: Gratte Brothers Limited
Reporting to: Operations Director	Key Stakeholders: Clients, Design Team, GBL Team	

Job Purpose:

Gratte Brothers Limited (GBL) have an opportunity for an Electrical Project Manager to join the team based on-site at one of our projects to the West of London.

The Project Manager will professionally oversee and manage the day-to-day management of projects, ensuring they are delivered on time, on budget, and exceed the expectation of the Client.

Please note, the role will be predominately site-based, with some travel to Head Office.

Key Areas of Responsibility:

- Lead team meetings to engage, motivate, and improve performance.
- Report aspects of the project to clients, Directors, and any other relevant stakeholder.
- Liaise with Technical Services dept. to ensure the delivery of design/working drawings, capture any additional cost, programme delay, or external influence that may impact production.
- Delegate activities within the GBL project team, while building strong working relationships.
- Management of the procurement process.
- Promote and be an advocate for health and safety.
- Manage installation and commissioning activities.
- Manage handover documentation.
- Manage and control sub-contractors.
- Cost control, while liaising with project surveyor to produce monthly PFR reports.
- Quality control.
- Risk control (programme and commercial).
- Build and maintain relationships with clients, while promoting and demonstrating Gratte Brothers values.
- You may be required to work on-site 5 days a week.

***This is a broad overview of the position and does not encompass all aspects of the role.
Gratte Brothers are an equal opportunities employer and welcome applications from all.***

Knowledge & Experience:

- Previous Project Management experience is essential.
- Demonstrable experience carrying packages from technical submittal to commissioning stages.
- Experience with the Data Centre market is a must.

Attributes & Skills:

- Pro-active and self-motivated
- Able to communicate at all levels
- Approachable
- Client focussed
- Good leadership skills
- Good problem solving and dispute resolution skills

Qualifications:

- GCSE or equivalent in English Language and Mathematics.
- Higher National Certificate (HNC), Higher National Diploma (HND), or a BTEC in Electrical Engineering.
- CSCS card holder.
- Proficient user of Microsoft Office (desirable).
- 5 years of project engineer experience (desirable).
- Use of ASTA for programming (desirable).