

## Job Overview:

### Health, Safety & Wellbeing Advisor

<b>Job Title:</b> Health, Safety & Wellbeing Advisor	<b>Location:</b> Site-based	<b>Company:</b> Gratte Brothers Group (GBG)
<b>Reporting to:</b> HSEQ Director		<b>Key Stakeholders:</b> Directors, Project Managers, Supervisors

#### Job Purpose:

To ensure safety is maintained to a high standard and complies with various legislation, policies and procedures.

#### Key Areas of Responsibility:

- Providing dedicated project-based support on all matters relating to health & safety
- Report writing and carrying out H&S Inspections and Audits in line with company and statutory duties.
- Investigation writing and carrying full investigations of incidents.
- Advising management/key personal in all matters relating to health & safety to ensure best practice.
- Delivering training, toolbox talks and inductions.
- Chair and attend various H&S meetings internally and with clients and other CDM duty.
- Assisting the HSEQ Director to ensure the department is running efficiently and key stakeholders get the appropriate support they need

*This is a broad overview of the position and does not encompass all aspects of the role. Gratte Brothers are an equal opportunities employer and welcome applications from all.*

#### Knowledge & Experience:

- Minimum 3 years' experience in a construction environment.
- Knowledge and experience of the 18th edition electrical safety.
- CDM.

- Experience of writing method statements, risk assessments, construction health/safety phase plans, policies and procedures.
- Accident & Investigation including root cause analysis.
- Delivering training.
- Behavioural safety.
- Environmental.

**Attributes & Skills:**

- Good communicator.
- Team player.
- Problem solver.
- Building key relationships.
- Influencing and maintaining a good safety culture.
- Ability to work under pressure.
- Ability to meet tight deadlines.
- Ability to work on own.

**Qualifications:**

- NEBOSH Construction Certificate/Equivalent.
- NEBOSH General Certificate/Equivalent.
- TechIOSH/Working toward Grad IOSH Status.
- CSCS/Competence Card.