

Job Overview:

Graduate Project Engineer Apprenticeship

<p>Job Title: Graduate Project Engineer Apprenticeship</p>	<p>Location: Based at Kings Cross head office, with travel to other GBL offices and sites as required.</p>	<p>Company: GBL Engineering</p>
<p>Reporting to: Project Engineer / Manager</p>	<p>[Key Stakeholders/Responsible For]: PM / Engineers & Professional design team</p>	

<p>Job Purpose: Effectively and professionally, work with your assigned engineer / PM to complete tasks as directed for the control of the day-to-day Management of the project including the sub-contract packages.</p> <p>Learn how to make a profit by delivering within budget and programme to exceed the satisfaction of the client, Project Manager, and associated Gratte Brothers Ltd directors.</p>
--

<p>Key Areas of Responsibility:</p> <p>Undertake Gratte Brothers Graduate Scheme alongside employment.</p> <p>YR-1 – Assist with site surveys, validation and snagging works on site. YR-1 – Attend Team meetings. YR-1 Under supervision – Managing sub-contractors. YR-1 Under supervision – Manage Installation and commissioning activities of your assigned packages</p> <p>YR-1 to 4 – Promote and drive health and safety. Gain an understanding on HSE guidelines and how they should be managed across the business. YR-1 to 4 – Understanding and managing their own time management YR-1 to 4 – Procurement YR-1 to 4 – Production of Handover documentation (Record drawings / test and commission) YR-1 to 4 – Ensure all variation costs are advised to the PM and QS YR-1 to 4 – Cost control. Liaising with project surveyor to assist the PM with the monthly PFR report. Work with Commercial Team to gain an understanding of how the project finances work. YR-1 to 4 – Quality control (following ATP processes) YR-1 to 4 – Risk control (programme and commercial) YR-1 to 4 – Build and maintain good relationships with clients</p>

YR-1 to 4 – Work with GBTS in delivering the Design / Working Drawings necessary to deliver the project and ensure GBL capture any additional costs and programme delays caused by external influences on their production.

YR-1 to 4 – If sent to day release college to attend and obtain professional qualification

YR-2 to 4 – Chair team meetings and issue comprehensive notes

YR-2 to 4 – Lead and issue meeting notes for technical and progress workshop meetings

YR-2 to 4 – Programming of sub-contract packages

YR-2 to 4 – Managing sub-contractors

YR-2 to 4 – Manage Installation and commissioning activities of your assigned packages

YR-3 to 4 – Project reporting to PM

This is a broad overview of the position and does not encompass all aspects of the role.

Gratte Brothers are an equal opportunities employer and welcome applications from all.

Knowledge & Experience:

- Supervision of site based operatives (sub-contract and directly employed labour)
- Team player
- Knowledge of current construction practices and safety on site
- Manage the sub-contractor account variations with the project QS
- Full control and supervision of sub-contractors
- Attendance at client and contractor meetings
- Understanding a programme and being able to produce a programme.
- Ensuring completion deadlines are achieved
- Ensuring financial targets are achieved
- Interviewing sub-contractors and assessing their suitability
- Implementing QC procedures including thorough document control and sign off procedures.
- Utilising photographic evidence attached to the above documents.
- Have a basic understanding of JCT and NEC contracts.
- Obtain professional qualification such as ONC or HNC from day release college if sent by GBL
- Have an excellent knowledge of the engineering fundamentals of their specialist discipline, i.e. Mechanical or Electrical
- Have a good understanding of the engineering fundamentals of the other specialist disciplines involved in building services, i.e. Mechanical, Electrical, Public Health, Fire Protection, etc.

Attributes & Skills

- Approachable
- Good negotiator
- Customer focussed
- Problem solver
- Has communication skills at all levels
- Confident on the telephone
- Team player
- Positive attitude
- Willing to learn and take instruction
- YR-3 to 4 Able to resolve disputes
- Commercially astute

Qualifications

- Applicants must hold 5 GCSEs A-C including Maths, English and Science or equivalent (reformed GCSEs grade 4 or above).
- Proficient user of Microsoft Office