

Job Overview:

Mechanical Project Manager

Job Title: Mechanical Project Manager	Location: Site-based (London/Berkshire)	Company: Gratte Brothers Building Services & Engineering
Reporting to: Operations Director	Key Stakeholders: Clients, Design Team, Gratte Brothers Team	

Job Purpose:

Gratte Brothers is actively recruiting for a Mechanical Project Manager to join our team.

As a Project Manager, you will professionally oversee and manage the day-to-day management of projects, ensuring they delivered on time, to budget, and exceed the expectation of the client. The projects range in value and the role will be predominately site based, with some travel to Head Office required.

Key Areas of Responsibility:

- Lead team meetings to engage, motivate, and improve performance.
- Report aspects of the project to clients, directors, and any other relevant stakeholder.
- Liaise with Technical Services to ensure the delivery of design/working drawings capture any additional cost, programme delay, or external influence that may affect production.
- Delegate activities within the Gratte Brothers project team, while still managing to build strong working relationships.
- Management of the procurement process.
- Promote and drive health and safety standards.
- Manage installation and commissioning activities.
- Handover documentation.
- Managing and controlling sub-contractors.
- Cost control, while liaising with project surveyor to produce monthly PFR reports.
- Quality control.
- Risk control (programme and commercial).
- Build and maintain relationships with clients, while promoting and demonstrating Gratte Brothers values.

This is a broad overview of the position and does not encompass all aspects of the role. Gratte Brothers are an equal opportunities employer and welcome applications from all.

Knowledge & Experience

- Previous project management experience.
- Demonstrable experience carrying packages from technical submittal to commissioning stages.
- Must have data centre experience.
- Be prepared to work on-site 5 days a week.

Attributes & Skills

- Pro-active and self-motivated.
- Able to communicate at all levels.
- Approachable.
- Client focussed.
- Good leadership skills.
- Good problem solving and dispute resolution skills.

Qualifications

- GCSE or equivalent in English Language and Mathematics.
- HNC/HND or a B Tech in Mechanical Engineering or equivalent
- CSCS card holder.
- Proficient user of Microsoft Office (desirable).
- Circa 5 years of project engineering experience (desirable).
- Use of ASTA for programming (desirable).